

**WYOTA Monthly Meeting  
07/15/2017**

Meeting called to order at: 11:40AM  
Dial in Number: 605-475-4000  
Code: 638669#

**I. Roll Call**

- a. Board Members Present: Shellie Szymd, Jessica McWilliams, Phylcia Lipes, Jacquelin Poole, Rachel Fritzler
- b. Board Members Not Present: Theresa Robinett, Jessica Costalez
- c. Additional Participants: None

**II. Treasurer Report**

Checking	\$ 14,698.39
Savings	\$ 15,665.84
Total	\$ 30,364.23

- a. Has found a budget sheet template, and is working on cost estimate for conference needs and compare costs for locations, catering, etc.
- b. Proposing implementing an annual renewal time within the year, for memberships.
- c. Also seeing if it would be worth the time for establishing mini conferences throughout the year around the state for specific needs in differing towns.
- d. Trying to get through PCI compliance, and proposing maybe using a different bank for using a different card processing company and website platform.

**III. Secretary Update**

- a. Need to make postcards for reminders for conference dates.

**IV. RA Update**

- a. None

**V. Student Update**

- a. Moving to doctorate level as of 2019. May be getting rid of muscle function class and combining a few phys dys classes.
- b. Interested in getting SOTA more community involved. Potentially having mixer for networking.
- c. Wheelchair cleaning day.
- d. Look into having a booth with the WYOTA Conference this year.

**VI. Legislative Update**

- a. Posted legislative position on Facebook with no response yet.
- b. Shellie and Jess will be helping Phylcia with legislative needs on the board.
- c. Jess motions to send one to Hill Day, Shellie seconds. **Will be sending one member to Capitol Hill Day in D.C.**
- d. COTAs cannot treat Tricare, as of this week.

**VII. Conference**

- a. **Shellie motions to move from Ramada, Jessica seconds.**
- b. Once we find a location, develop cards and send out.
- c. Looking at catering and desserts
- d. Mixer possibly put on by students with UND and WYOTA sponsoring
- e. Breakfast catering as well? Look into mad flatters and flour bin
- f. Lunch Qdoba, will look into pricing

**VIII. Old Business**

- a. Luncheon and WYOTA meeting on Saturday lunch
- b. Sign up for round table and order lunch so that we have lunches provided
- c. Mulligans and infinity walk gift baskets and a few wine gift baskets, student exam book, conference fee refund.

**IX. New Business**

- a. **Jacque motions to get rid of awards at conference, Jessica seconds.**
- b. Looking at By-laws and policies and procedures.

Motion to adjourn meeting by Phylcia at 3:24PM.