

WYOTA Monthly Meeting
12/12/2016

Meeting called to order at:
Dial in Number: 605-475-4000
Code: 638669#

Meeting called at 7:32am

I. Roll Call

- a. Board Members Present: Jacque Poole, Jessica McWilliams, Shellie Szymd, Phylicia Nieft, Theresa Robinett
- b. Board Members Not Present: Jessica Costalez, Maddie Bjornstad
- c. Additional Participants: None

II. Treasurer Report

- a. Checking: \$18,104.82
- b. Savings: \$15,663.93
- c. Total: \$33,768.75
- d. Back into quickbooks, everything is updated. Jessica will create report for Phylicia every month to compare against statements.
- e. Phylicia still has \$220 check from Brittney Siefert from the state of Wyoming for reinstating as a nonprofit from overcharge. Will go deposit this week into checking.
- f. Have a couple of invoices still out from the conference. Difficulty have arisen with W-9s with a few school districts. Goshen County, Park County and Fremont County still owe the association and are having complications with W-9 processing.

III. Secretary Update

- a. Trouble with the website getting in and updating membership info at the moment. Talking with Nicole to make sure I have all of the steps right and to see if I am missing something or if I need to contact Dave.
- b. Looked back at past minutes and past board started talking about having date of conference and speakers in place by end of January.
- c. **Phylicia motioned to set conference date from September 22nd-24th. Seconded by Jacque. All in favor. Voted in for official date of the fall conference for September 22nd-24th, 2017.**
- d. Venue set by end of February
- e. March send out brochures. Did mention in two meeting ago giving a list of hotels for accommodations and directions paper to venue the conference is hosted at. Do we still want to do this? Phylicia thinks good idea since we do have many travellers.
- f. Did not find any mention in the past minutes, strategic plan or goals for the year of 2016-2017 for changing the logo, do we still want to or no?
- g. **Phylicia asks for motion to keep logo the same. Jessica motions this Jacque seconds. WYOTA logo will remain the same as of 12/12/2016.**

IV. RA Update

- a. Meeting in October online.
- b. Will be getting together for a task group in the spring to see what motions were put into place.
- c. RA Vice president resigned today.

- d. Hotels went on sale for conference in PA this week. If going, book quickly as hotels are filling up fast.

V. Student Update

- a. None

VI. Legislative Update

- a. None

VII. Old Business

- a. Logo already discussed and voted on. Moving on.

VIII. New Business

- a. In the new strategic plan, every board member needs to have AOTA membership, so everyone please have this accomplished soon.
- b. AOTA conference expenses? How much does the association pay for one WYOTA member to go? WYOTA books a room at the conference for any board members that attend the conference.
- c. WYOTA conference date slated. Shellie will look into pediatric speakers, Jacque will ask the Mulligan's speaker if he is willing to do the slotted weekend for the conference.
- d. Phlicia has telephone meeting through AOTA on Wednesday. State continuing education and continuing competence requirements will be discussed. Will have more info on this at January's meeting.

Motion to adjourn meeting by Phylcia 8:04pm.

Second Monday in January (January 9th) next meeting at 7:30pm.