

WYOTA Monthly Meeting
8/1/16

I. Roll Call

- a. Board Members Present: Brittany Siefert, Nicole Harris, Jessica McWilliams, Maddie Bjornstad and Jessica Costalez
- b. Board Members Not Present: Theresa Robinett, Kortni Cassity and Jenny Lok
- c. Additional Participants: Shelly Szymd, Jacque Poole, Kristen Taylor, Phylcia Nieft

II. Treasurer Report

- a. Checking: \$17, 834.53
- b. Savings: \$15,661.97
- c. Total: \$33,496.50
- d. Accounting update: Jessica has gotten quotes from a couple CPAs for what they could offer and charge for services related to finances.

III. Secretary Update

- a. Scholarships: Only two scholarship applications were submitted, both were from UND. Brittany motioned to offer full conference scholarships to the two students who submitted applications, Jessica seconded and motion passed. Nicole will notify both students by email and congratulate them on facebook.

IV. RA Update: RA not present

V. Student Update

- a. UND Student: New UND second year student Maddie Bjornstad introduced herself and gave a little background on where she was from, her interests and hobbies.
- b. Casper College Student: New CC COTA second year student Jessica Costalez introduced herself and provided information about herself.

VI. Legislative Update: Legislative chair not present

VII. Conference Updates

- a. People registered
 - i. Shoulder course: 24 registered
 - ii. Pediatric course: 33 registered
- b. Catering: Most places we have considered will be approximately \$10 a person for food. Would like to consider doing something cheaper instead since speakers will cost more this year. Nicole will check in to subs or other type of sandwich type food to provide.
- c. Mixer: Will be hosted by Casper Orthopedics. Phylcia will take on the task of getting desserts, refreshments and ice breaker game.
- d. Projectors: Phylcia has one that can be used and WYOTA purchased one for future conferences.
- e. Brittany will send out a reminder about voting for awards to be given out at conference.

VIII. Follow up assignments from retreat

- a. Nicole: Has been working on list for conference details, scholarships for students completed, website updated with new policies, bylaws and strategic plan
- b. Jessica: Has been in contact with CPA's regarding accounts and taxes
- c. Brittany: Has been in contact with the state for getting WYOTA recognized as a non-profit organization again

IX. New Business

- a. Change business lunch during retreat from Saturday to Friday. Motioned by Brittany, seconded by Nicole, motion passed.

- b. New officers will meet with present officers after voted in to positions Friday night for dinner to begin transitioning of duties.
- X. **Adjourn:** Meeting adjourned at 7:38 PM
 - a. **Next meeting August 29th at 7:30 by phone and September 22nd in person at Silver Fox 6:00 pm**